

Ormiston Academies Trust

Sandymoor Ormiston Academy

Provider Access Policy Statement (PAL)

Access for colleges, training providers, universal technical colleges, universities, and all other post-16 providers, including technical, vocational, and academic routes and apprenticeships.

Policy version control

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Author	Klara Reddy, Senior LP for Personal Development Rachel McCarthy, National LP for Enrichment
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Review	Policies will be reviewed in line with OAT's internal policy schedule and/or updated when new legislation comes into force
Description of changes	This is a new policy to reflect to the changes to the Provider Access Legislation coming into force in January 2023.

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Exemplar for academy internal guidance only	Error! Bookmark not defined.

1. Introduction

- 1.1. Sandymoor Ormiston Academy is committed to supporting our students to make informed decisions about their future pathways. We act impartially, in line with our statutory duties, to ensure that we promote a full range of academic routes, technical routes and apprenticeships. We believe that it is vital to ensure that all pupils are aware of the benefits of apprenticeships, T levels and other approved technical qualifications and can consider them, alongside academic options, when making decisions about their next steps.
- 1.2. This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997, the legal duty known as the 'Baker Clause', 2018 and the Skills and Post-16 Education Act 2022.
- 1.3. The quality and impact of careers provision at Sandymoor Ormiston Academy is monitored by our Senior Leadership Team, the National Lead Practitioner Enrichment Careers and OAT. Access and opportunity to engage with technical, vocational, and training providers will form part of this process.

2. Pupil entitlement

2.1. Meaningful provider encounters

- 2.1.1. One encounter is defined as one meeting/sessions between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the Making it meaningful checklist. [Making it Meaningful: Benchmark 7 | CEC Resource Directory \(careersandenterprise.co.uk\)](https://careersandenterprise.co.uk/making-it-meaningful-benchmark-7-cec-resource-directory)
- 2.1.2. As part of our careers programme, we will consider requests from approved training, apprenticeship, technical and vocational educational providers, including University Technical Colleges where appropriate, to speak to our students. Sandymoor Ormiston Academy will also approach these providers directly when planning and organising key career related events throughout the school year, such as school assemblies, webinars within the curriculum, including live events, careers management events and parents' evenings.

2.2. Pupil entitlement

- 2.2.1. The Baker Clause is legally enforceable, and our academy is committed to meeting its requirements. All pupils in years 8 to 13 are entitled:
 - To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point

- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events
- To understand how to make applications for the full range of academic and technical courses

2.2.1 Minimum Frequency and key stage

2.2.2. *All pupils are entitled access to post-16 providers on a **minimum of two occasions** during each of the first, second and third key phases of their education.*

2.2.3. *In line with the updated Provider Access Legislation, **from January 2023**, all schools must provide a **minimum of six encounters** for all students with post 16 providers, as above. This is broken down into key phases.*

2.2.4. We define the phases as:

- **First key phase:** the period beginning at the same time as the school year in which the majority of pupils in the pupils' class attain the age of 13 and ending with 28 February in the following school year (Year 8 and between 1 September and 28 February during Year 9)
- **Second key phase:** the period beginning at the same time as the school year in which the majority of pupils in the pupils' class attain the age of 15 and ending with 28 February in the following school year (Year 10 and between 1 September and 28 February during Year 11) and
- **Third key phase:** the period beginning at the same time as the school year in which the majority of pupils in the pupils' class attain the age of 17 and ending with 28 February in the following school year (Year 12 and between 1 September and 28 February during Year 13)

2.2.5. *For pupils of compulsory school age these encounters are **mandatory** for all to attend and there will be a minimum of two encounters for **year 8 to 9** pupils and two encounters for **year 10 to 11** pupils. For pupils in **year 12 to 13**, particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for pupils to attend.*

2.2.2 Content of the provider encounters

2.2.6. We ensure that each registered pupil meets with a representative range of education and training providers to whom access is given and that the providers will provide the following set of prescribed information, as a minimum:

- Information about the provider and the approved technical education qualifications or apprenticeships that the provider offers;
- Information about the careers to which those technical education qualifications or apprenticeships might lead;

- A description of what the learning or training with the provider is like; (including the opportunity to meet staff and students from the provider) and
- Responses to questions from the pupils (including our most vulnerable and those with additional learning needs) about the provider or technical education qualifications and apprenticeships.

2.2.7. Where practical, our registered students will have access to a university technical college

2.2.8. Sandymoor Ormiston Academy defines an encounter as at least 1 hour during the academic day.

3. Management of Provider Access Requests

3.1. Procedure

3.1.1. A provider wishing to request access should contact Rebecca Ruddock, Senior Assistant Principal. All requests made by providers should be emailed at least 6 weeks in advance of the expected date of the session.

Telephone: 01928 571217

Email: ruddockr@sandymooroa.co.uk

3.1.2. The academy will then work with providers to identify the most effective opportunity for them to share information about education and training opportunities. The Careers Leader will prepare for each provider visit by notifying students and their parents to consult the provider website for background information, including details of the courses and qualifications that the provider offers and their Ofsted grade.

3.1.3. Please complete this table and copy into an email to the Careers Leader (or create a link to a document)

Name of the provider requesting access & details of provision	<i>e.g. ,Lakeside College, Further Education College, and Apprenticeship provider for 16–18-year-old students</i>
Contact name at Provider and contact details	Name and Job title: Email address: Telephone number
Proposed date, time, and length of session	
Number of staff who propose to visit	All visitors will be subject to our safeguarding policy. A DBS check will not be required. Including link to safeguarding policy for the academy.

Aims and objectives of session including year group	<i>e.g., Year 10 assembly Post 16 Options including entry requirements, courses available, labour market information & sectors relating to courses, positive destinations on completion of courses.</i>
Please demonstrate which Gatsby Benchmarks relate to the session and how (link to information re Gatsby Benchmarks Good Career Guidance Education Gatsby)	<i>e.g., BM1 After reading Careers Programme support to further enhance this BM4 linking GCSE subjects to career related learning and future progression routes BM7 Provide a meaningful encounter of further education</i>
Proposed format, timings and duration of the session including facilities and equipment required	<i>e.g., One hour assembly, theatre, or main hall to accommodate year group. PowerPoint presentation including videos. Questions and answers session for students. Literature to be taken away following assembly.</i>
Support required from Sandymoor Ormiston Academy, including staffing	To enable the academy to provide appropriate supervision.

3.2. Opportunities for access

- 3.2.1. A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents. The academy will make provider visits available to all students in the relevant year group.
- 3.2.2. The Careers Leader will ensure that the level of access will be for a 'reasonable period of time during the standard school day.' The Academy Day runs from 8.30am until 3.15pm
- 3.2.3. The academy offers a comprehensive careers education programme. The academy is committed to working with other providers to ensure our pupils can make informed decisions about future choices. Where possible, we like to align visits with our programmed calendar of CEIAG (see below). Please speak to our named Careers Leader to identify the most suitable opportunity for you.
- 3.2.4. Once your request has been submitted, the Academy Careers Leader will respond to you within 10 working days. All requests will be given due consideration by the designated Careers Leader and Senior Leadership Team.
- 3.2.5. Once the request has been granted, we will ask you for a range of information to share with our pupils and parents before the session. This may include a prospectus, letter, or presentation.

3.2.6. This should include:

- Details of the opportunities you offer including technical education, courses, and entry requirements.
- What is the learning like in your institution?
- How do you prepare students for their best next step on successful completion of your course/training?
- Provide examples of linking courses with careers relating to the labour market and recent positive destinations of pupils who have completed their learning with you.

3.2.7. Requests will be considered against:

- Clashes with other planned activities or visits
- Interruption to preparation for public or internal examinations
- Availability of school staff, space, and resources to host the session
- All requests will also be considered in line with the academy's Safeguarding policy. For questions on this policy statement or the wider careers programme at Sandymoor Ormiston Academy please do not hesitate to contact us.
- Sandymoor Ormiston Academy will keep a log of all provider requests for access and the outcomes and record on Compass+ to support delivery and evaluation of the careers programme.

	Autumn Term	Spring Term	Summer Term
Year 7	Careers, teamwork and enterprise skills, and raising aspirations	Diversity, prejudice	Saving, borrowing, budgeting and making financial choices
Year 8	Equality of opportunity in careers and life choices, and different types and patterns of work	Discrimination in all its forms	Online safety, digital literacy, media reliability, and gambling hooks
Year 9	Learning strengths, career options and goal	Healthy lifestyle	Employability and online presence

	Autumn Term	Spring Term	Summer Term
	setting as part of the GCSE options process		
Year 10	The impact of financial decisions, debt, gambling and the impact of advertising on financial choices	Addressing extremism and radicalisation	Preparation for and evaluation of work experience and readiness for work
Year 11	Application processes, and skills for further education, employment and career progression	Careers interviews, college and apprenticeship interviews, revision	Revision strategies, College transition days

3.2.8. The academy policies on safeguarding and visitors sets out the school's approach to allowing providers into school as visitors to talk to our students. These can be found on the school website.

3.2.9. In previous terms/years we have invited the following providers from the local area to speak to our pupils:

- NHS
- Cronton College
- University of Chester

3.3. Previous pupil destinations

3.3.1. Last year our Year 11 pupils moved to a range of providers in the local area after school:

- Sir John Deane's – 3.2%
- Cronton College – 51.6%
- Priestley College – 22%
- Riverside College – 13.9%
- Myerscough College – 1%
- Reeseheath – 0%

- Runshaw College – 1%
- City of Liverpool College – 2.1%
- RARE studio – 1%
- Childwall Sports and Science Academy - 1%
- Power in partnership (EFA/SFA work based learning) – 3.2%
- Apprenticeships – 0%

4. Premises and facilities

- 4.1. The school will make the main hall, sports hall, forum and classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available projectors and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leaders or a member of the academy team.
- 4.2. Meaningful online engagement is also an option, and we are open to providers that are able to provide online engagement with our pupils.
- 4.3. Providers are welcome to leave or send a copy of their prospectus or other relevant course literature to the academy Careers Leader, who will ensure that this is placed in the appropriate careers area of the academy. This area is available to all students at break and lunch time.
- 4.4. If a provider wishes to raise a complaint with regards to provider access, this should in the first instance be directed to:

Name: Rebecca Ruddock

Role: Senior Assistant Principal

Telephone: 01928 571217 Email: ruddockr@sandymooroa.co.uk

Appendix 1

This year's CEIAG calendar can be found here, some events are added to this as the year goes on.

Careers, Education, Information and Guidance Calendar 2022-23

Year 11s must apply for college asap via the college websites as most applications close in December, and then interviews take place shortly after.

Year 10s need to visit colleges this year as next year will be busy with applications.

W/C	Event	Location	Year group	Further information
Sept onwards	1:1 Careers Interviews start (every Thursday)	Jane Conlon, Halton Careers Education Service	11	jane.conlon@halton.gov.uk
26th Sept	Positively you student sessions and parents' session		11	
26 th Sept	Warrington Vale Royal College assembly	Sandymoor Ormiston Academy	11	<u>Year 11 Open Evenings Warrington & Vale Royal College (wvr.ac.uk)</u>
3rd Oct	Warrington Vale Royal College open evening 5-8pm	Warrington Vale Royal College	10,11	<u>Year 11 Open Evenings Warrington & Vale Royal College (wvr.ac.uk)</u>
3rd Oct	Cronton and A Levels Year 11 Assembly	Sandymoor Ormiston Academy	11	<u>Open Evenings - Cronton</u>
4 th Oct	LIPA open day for performing arts	LIPA	10,11	<u>Open Days - Liverpool Institute for Performing Arts (lipa.ac.uk)</u>
5 th Oct	LIPA open day for performing arts	LIPA	10,11	<u>Open Days - Liverpool Institute for Performing Arts (lipa.ac.uk)</u>
5 th Oct	Priestley college open evening, 5.30-8pm	Priestley College	10,11	https://www.priestley.ac.uk/open-events-2/
6 th Oct	Priestley college open evening, 5.30-8pm	Priestley College	10,11	https://www.priestley.ac.uk/open-events-2/
6 th Oct	LIPA open day for making performance possible and music production courses (including filmmaking)	LIPA	10,11	<u>Open Days - Liverpool Institute for Performing Arts (lipa.ac.uk)</u>
8 th Oct	Reaseheath college open day 10.30-2pm	Reaseheath College		<u>Discover Reaseheath College - Reaseheath College</u>

8 th Oct	Liverpool Maths school STEM Saturday 9.45-2pm	Liverpool Maths school	10,11	Events University of Liverpool Maths School
8 th Oct	Sir John Deane's virtual open evening 5.30-8.30pm	Sir John Deane's	10,11	Open Events (sjd.ac.uk)
12 th Oct	Your future, your choice, move on-careers and opportunities fair 4pm onwards	Warrington youth zone	10,11	Book via eventbrite
12 th Oct	Myerscough college open event 10-12.30	Myerscough college	10,11	What's On Myerscough College
12 th Oct	Carmel college open evening 5-7.30pm	Carmel college	10,11	Carmel College - Catholic 6th Form College A Levels, BTECs St Helens
12 th Oct	Cronton college open evening, 5.30-7.30pm	Cronton	10,11	Open Evenings - Cronton
13 th Oct	Cronton college open evening, 5.30-7.30pm	Cronton	10,11	Open Evenings - Cronton
17 th Oct	Riverside and apprenticeships Year 11 Assembly	Riverside College	11	Open Evening Dates - Riverside College Widnes & Runcorn
18 th Oct	Warrington Vale Royal College open evening 5-8pm	Warrington Vale Royal College	10,11	Year 11 Open Evenings Warrington & Vale Royal College (wvr.ac.uk)
18 th Oct	Riverside college open evening 5-7pm	Riverside College	10,11	Open Evening Dates - Riverside College Widnes & Runcorn
19 th Oct	RARE school of fashion and art open evening 6-7.30pm	RARE school of fashion and art	10,11	FASHION OPEN DAYS Rare Bookings
19 th Oct	Year 11 progress evening	Sandymoor Ormiston Academy	11	
19 th Oct	St Helen's College open event 5-7pm	St Helen's College	10,11	
20 th Oct	Sir John Deane's virtual open day 9.30-2pm	Sir John Deane's	10,11	Open Events (sjd.ac.uk)
20 th Oct	Liverpool Maths school 3pm onwards	Liverpool Maths school	10,11	Events University of Liverpool Maths School
21 st Oct	Year 11 STEM event	Alton Towers	11	
5 th Nov	Reaseheath college open day 10.30-2pm	Reaseheath College		Discover Reaseheath College - Reaseheath College

6 th Nov	Priestley college open morning, 10.30-12.30	Priestley College	10,11	https://www.priestley.ac.uk/open-events-2/
7 th Nov-18 th Nov	Year 11 mock exams	Sandymoor Ormiston Academy	11	
8 th Nov	Carmel college open evening 5-7.30pm	Carmel college	10,11	Carmel College - Catholic 6th Form College A Levels, BTECs St Helens
8 th Nov	Cronton college open evening, 5.30-7.30pm	Cronton	10,11	Open Evenings - Cronton
8 th Nov	Year 10 Progress evening	Sandymoor Ormiston Academy	10	
9 th Nov	Warrington Vale Royal College open evening 5-8pm	Warrington Vale Royal College	10,11	Year 11 Open Evenings Warrington & Vale Royal College (wvr.ac.uk)
14 th Nov	Priestley College assembly talk	Sandymoor Ormiston Academy	11	
16 th Nov	RARE school of fashion and art open evening 6-7.30pm	RARE school of fashion and art	10,11	FASHION OPEN DAYS Rare Bookings
16 th Nov	Liverpool Maths school 3pm onwards	Liverpool Maths school	10,11	Events University of Liverpool Maths School
17 th Nov	Sandymoor Ormiston Academy Careers Fair	FE, HE, Providers	All years	1-4pm Parents welcome from 3pm.
17 th Nov	Priestley college open evening, 5.30-8pm	Priestley College	10,11	https://www.priestley.ac.uk/open-events-2/
17 th Nov	Sir John Deane's virtual open day 5.30-8.30pm	Sir John Deane's	10,11	Open Events (sjd.ac.uk)
17 th Nov	Carmel college open evening 5-7.30pm	Carmel college	10,11	Carmel College - Catholic 6th Form College A Levels, BTECs St Helens
19 th Nov	Myerscough college open event 10-12.30	Myerscough college	10,11	What's On Myerscough College
21 st Nov	Approaching sessions with year 11s; In form groups Y11: 4	Cronton	11	Open Evenings - Cronton
25 th Nov TBC	Warrington Vale Royal College year 11 taster day all day	Warrington Vale Royal College	11	Open Evenings - Warrington & Vale Royal College (wvr.ac.uk)
3 rd Dec	Reaseheath college open day 10.30-2pm	Reaseheath College		Discover Reaseheath College - Reaseheath College

16 th Dec	Year 11 Mock results day	Sandymoor Ormiston Academy	11	
16 th -20 th Jan	Year 10 exam week	Sandymoor Ormiston Academy	10	
23 rd Jan	Year 10 science university hospital visit all day		10	
25 th Jan	Cronton College interviews 9-3pm	Sandymoor Ormiston Academy	11	
26 th Jan	Cronton College interviews 9-3pm	Sandymoor Ormiston Academy	11	
4 th Feb	Myerscough college open event 10-12.30	Myerscough college	10,11	What's On Myerscough College
16 th Feb	Cronton College mop up interviews 9-3pm	Sandymoor Ormiston Academy	11	
27 th Feb-10 th March	Year 11 mock exams	Sandymoor Ormiston Academy	11	
28 th Feb	Deadline for Priestley applications	Priestley college	11	
7 th Mar	Year 10 Pre-Sampling assembly	Sandymoor Ormiston Academy	10	
14 th Mar	Riverside college open evening 5-7pm	Riverside College	10,11	Open Evening Dates - Riverside College Widnes & Runcorn
14 th Mar-17 th Mar	Year 10 DofE		10	
18 th Mar	Myerscough college open event 10-12.30	Myerscough college	10,11	What's On Myerscough College
21 st Mar	Cronton college open evening, 5.30-7.30pm	Cronton	10,11	Open Evenings - Cronton
21 st -23 rd Mar	Year 10 DofE		10	
24 th Mar	Year 10 challenge 4 change day	Sandymoor Ormiston Academy	10	
1 st -8 th Apr	Year 10 ski trip		10	
15 th May	Year 11 exam season starts	Sandymoor Ormiston Academy	11	
13 th June	Riverside college open evening 5-7pm	Riverside College	10,11	Open Evening Dates - Riverside College Widnes & Runcorn
26 th -30 th June	Work Experience, 1 week, organised by student	Work providers	11	
27 th June-29 th June	Year 10 final DofE		10	
27 th June	Cronton College Year 10 Sampling day 9-2.30pm	Cronton College	10	Open Evenings - Cronton

3 rd -7 th July	Work Experience, 1 week, directed by Careers Education service	Work providers	10	
3 rd July	A Level New Student Day Cronton 9-3pm	Cronton College	11	Open Evenings - Cronton
4 th July	A Level New Student Day Cronton 9-3pm	Cronton College	11	Open Evenings - Cronton
5 th July	Vocational New Student Day Cronton 9-3pm	Cronton College	11	Open Evenings - Cronton
6 th July	Year 11 Prom	Statham Lodge	11	Wedding Venue Lymm Warrington Cheshire (stathamlodge.com)
6 th July	Vocational New Student Day Riverside – all morning	Riverside College	11	Open Evening Dates - Riverside College Widnes & Runcorn
7 th July	Priestley College taster day	Priestley College	10	
11 th July	Priestley College taster day	Priestley College	11	
24 th August	GCSE results day 9-11am	Sandymoor Ormiston Academy	11	